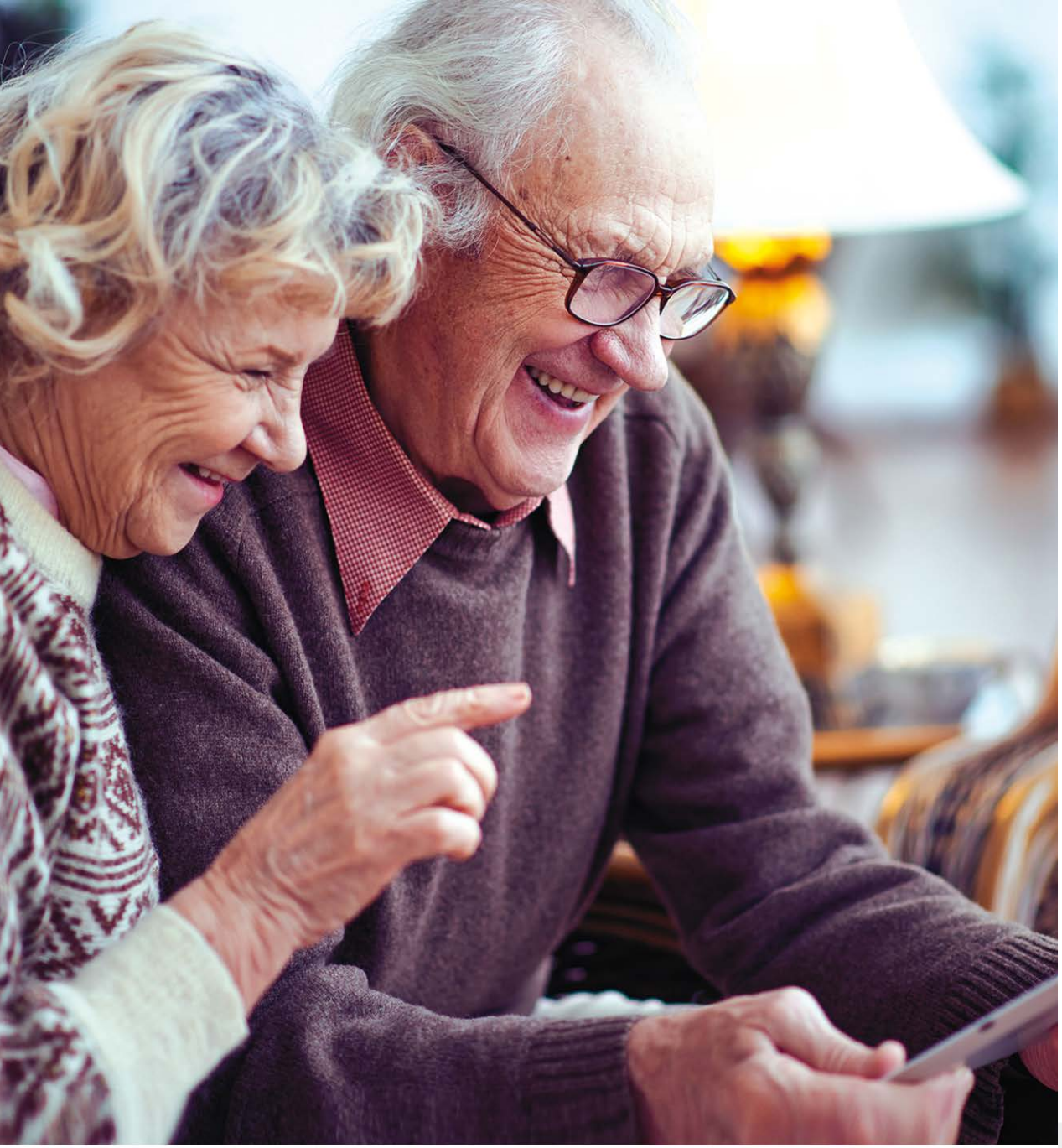


Partner Search Tools
Call 2018 CENTRAL INFO DAY
Brussels, 31 January 2018

Marco Carulli
Programme Operations Manager
AAL Association,
Central Management Unit

AAL Partner Search Tool

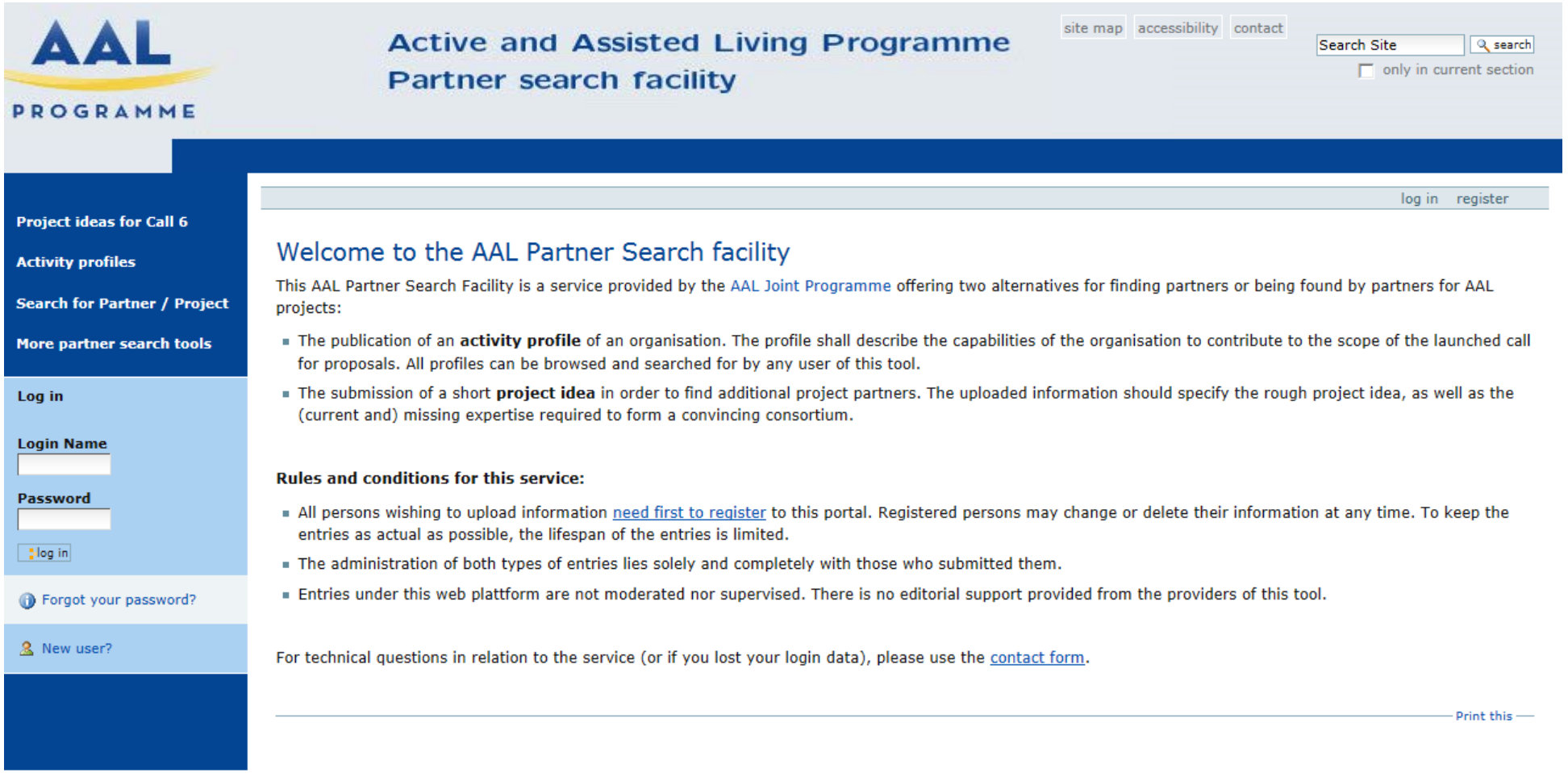
- The AAL Partner Search tool allows to:
  - Search/add an activity profile for an organization (open anytime);
  - Search/add a project idea (open during Call periods).

- More than 150 activity profiles available;

- The “Project ideas for Call 2018” section will be open soon.

http://partner-search.aal-europe.eu/

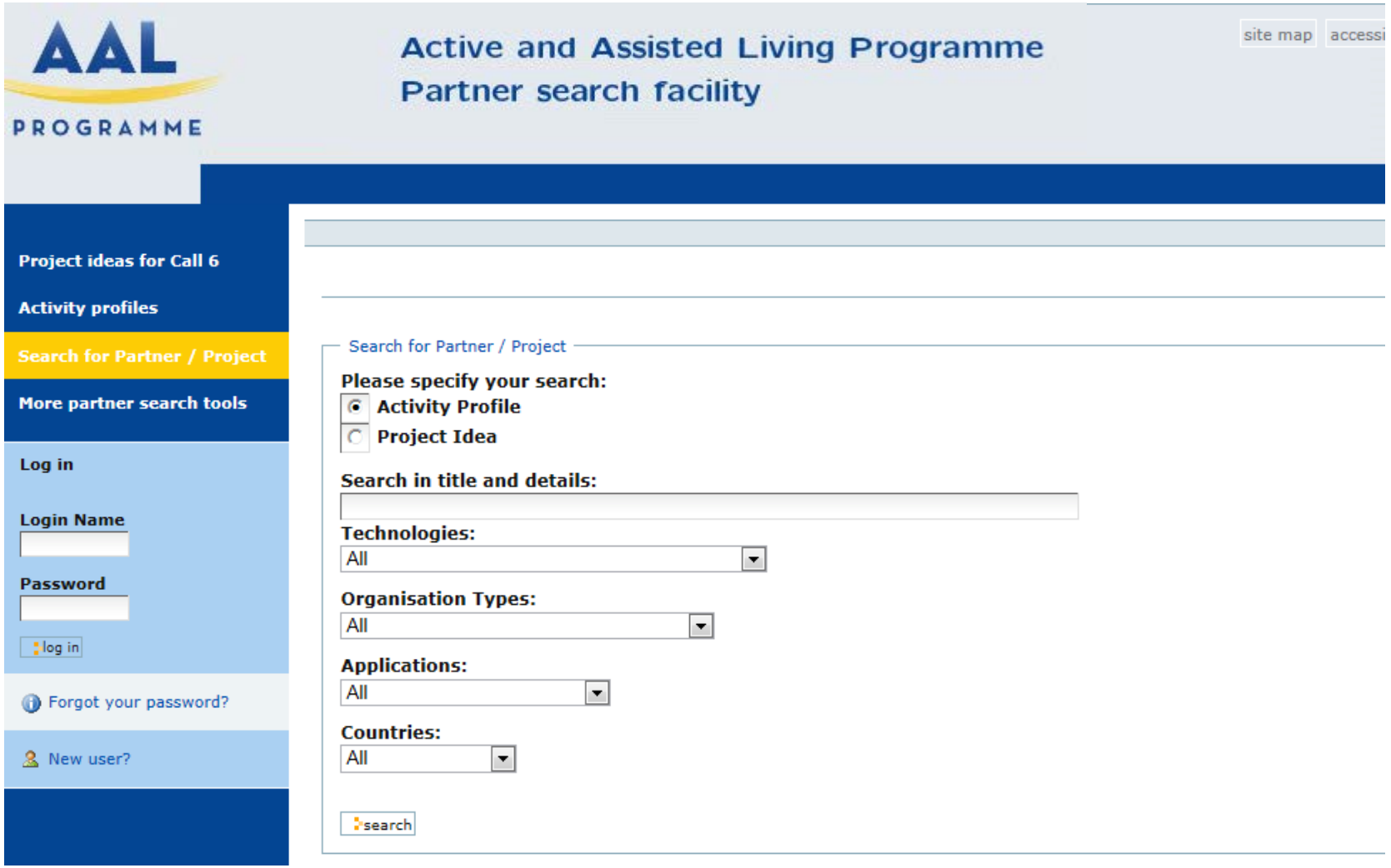
AAL Partner Search Tool

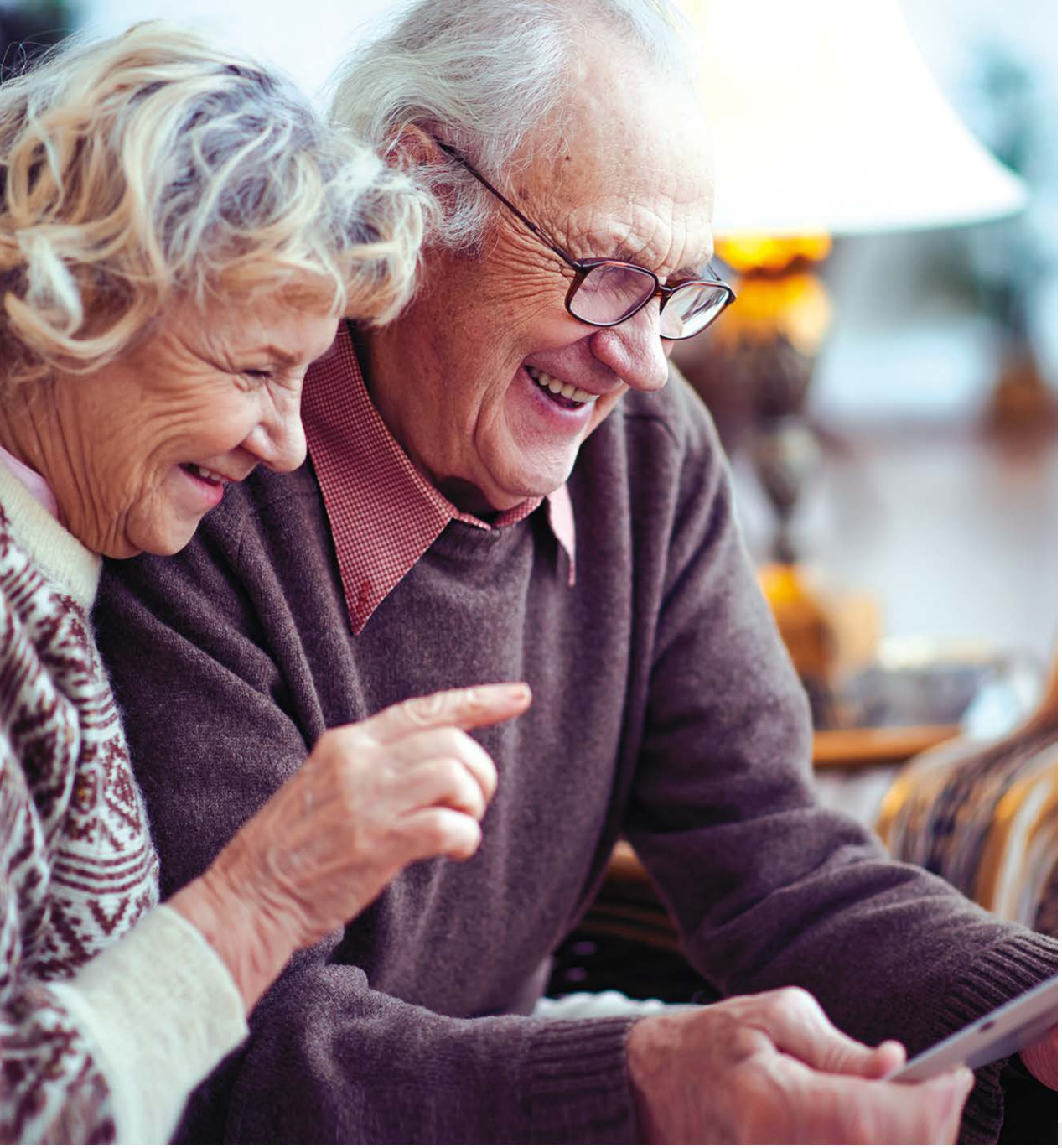


Project ideas

Activity Profiles

Search for partner/project





Proposal Submission Website
Call 2018 CENTRAL INFO DAY
Brussels, 31 January 2018

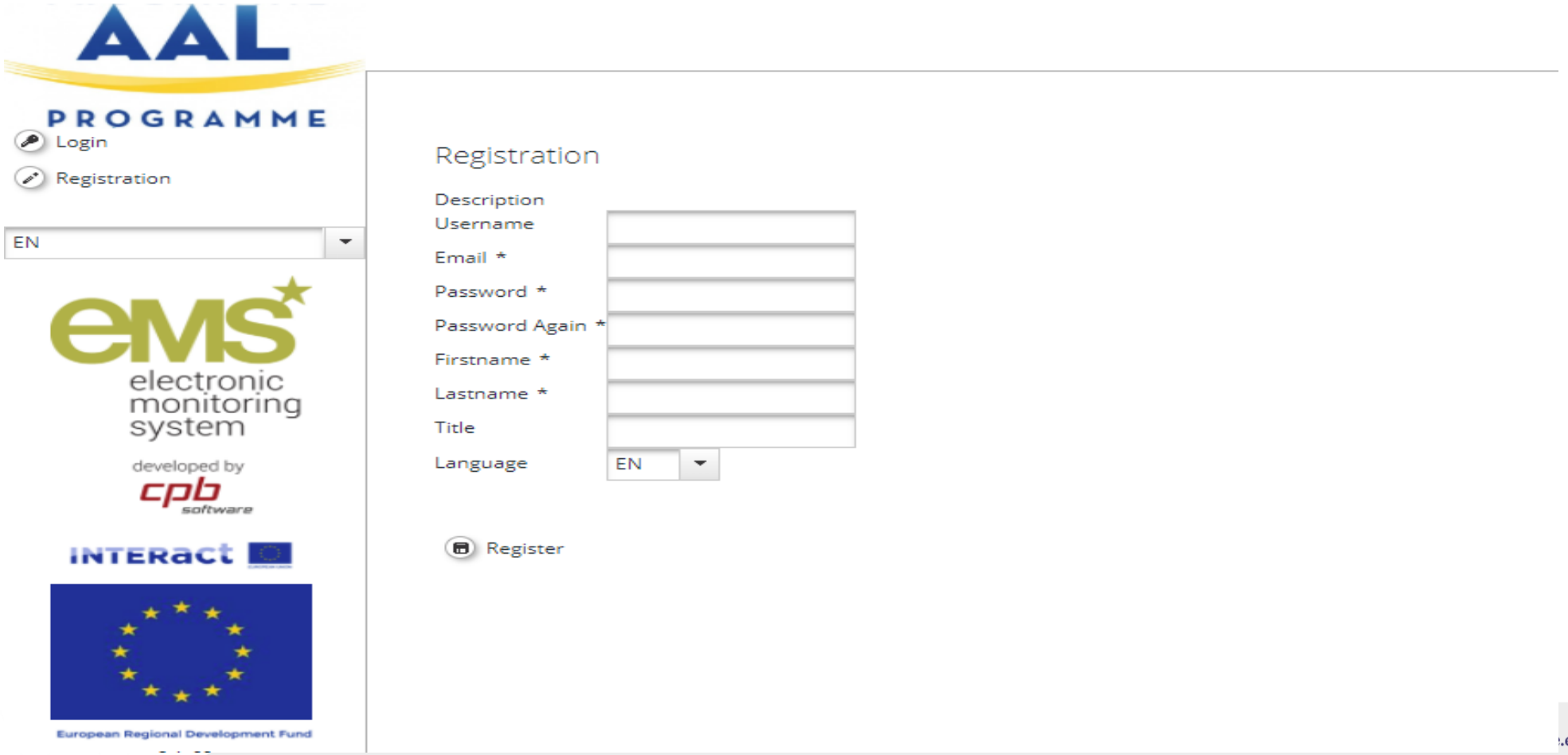
Dominique Repapis
Project Officer
AAL Association,
Central Management Unit

Proposal Submission website

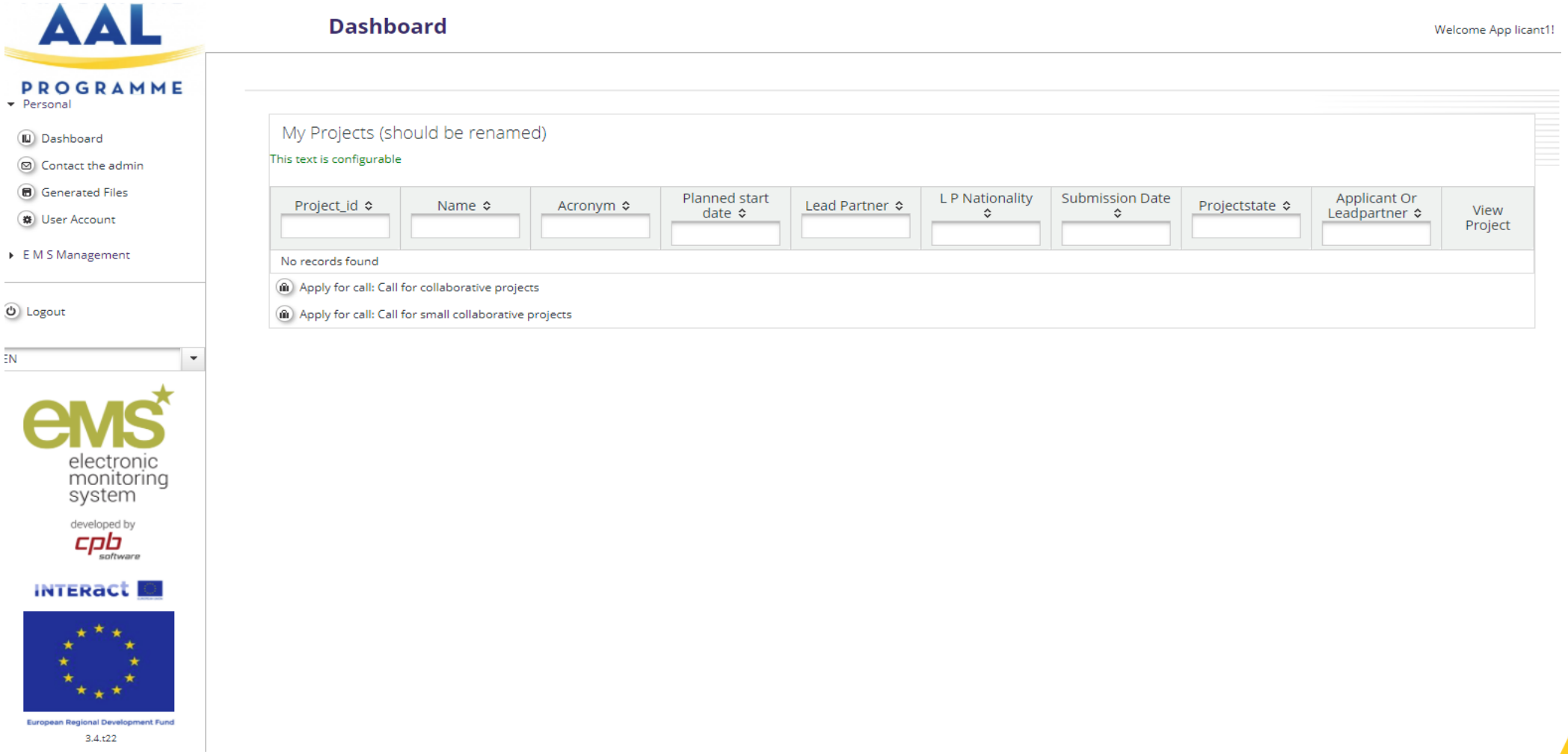
- Link: https://ems.aal-europe.eu/
- **The only way** to submit your proposal for this call.
- Open until **28/05/2018** (5 P.M. CET).
- Proposers are encouraged to **register** the proposal **early enough** (≈ 1 Month before deadline).

Proposal Submission website

Fill in the requested information – only the project coordinator can create, modify and submit a proposal



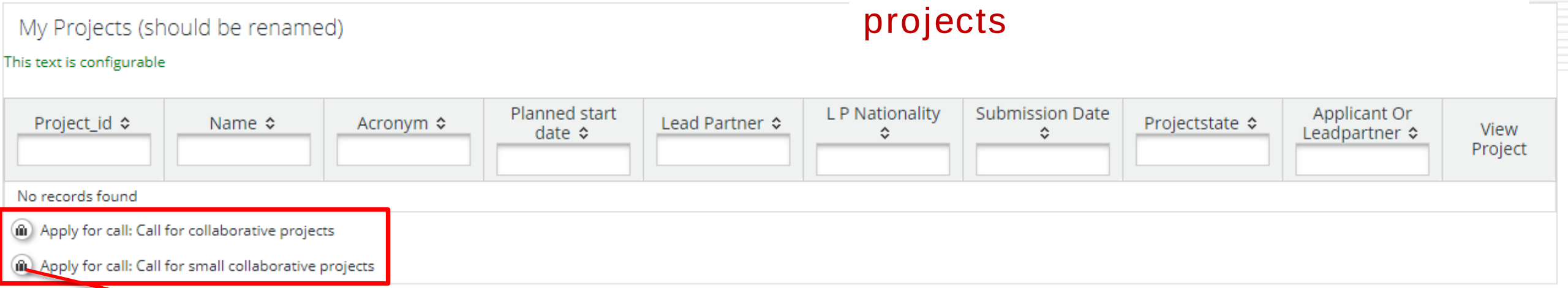
Dashboard


AAL
PROGRAMME
Personal
Dashboard
Contact the admin
Generated Files
User Account
E M S Management
Logout
EN
ems
electronic monitoring system
developed by
cpb software
INTERACT
European Regional Development Fund
3.4.t22
Dashboard
Welcome App licant1!
My Projects (should be renamed)
This text is configurable
Project_id
Name
Acronym
Planned start date
Lead Partner
L P Nationality
Submission Date
Projectstate
Applicant Or Leadpartner
View Project
No records found
Apply for call: Call for collaborative projects
Apply for call: Call for small collaborative projects

Project proposal

- Select the type of project you want to apply to: Collaborative project or Small Collaborative project

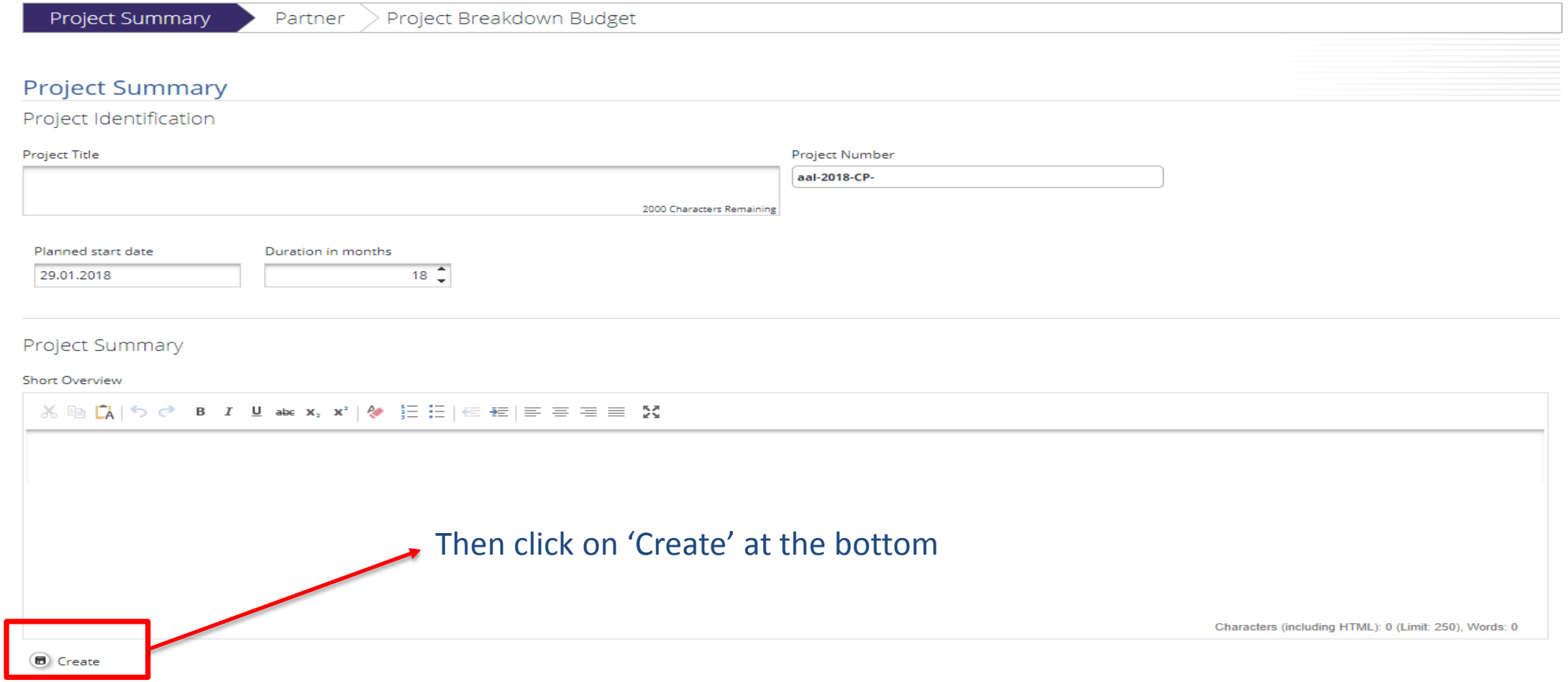
Note that the submission procedure is the same for both types of projects



Click on the relevant icon

Add project partner

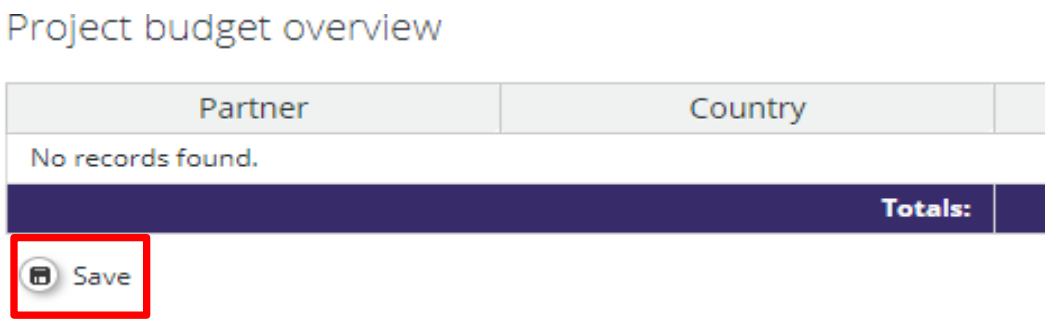
Fill in the requested information



Then click on ‘Create’ at the bottom

Project summary

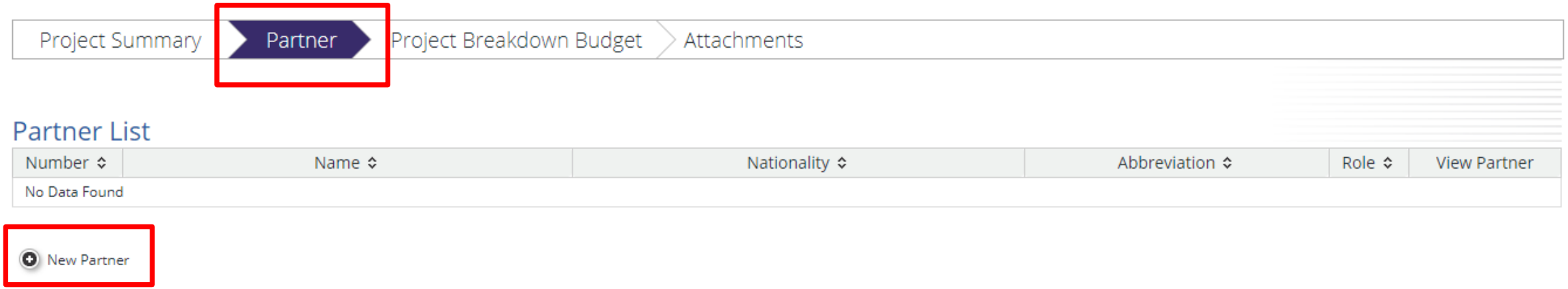
- Complete the requested information and then save



- When the project summary is saved, you can go on and add partners

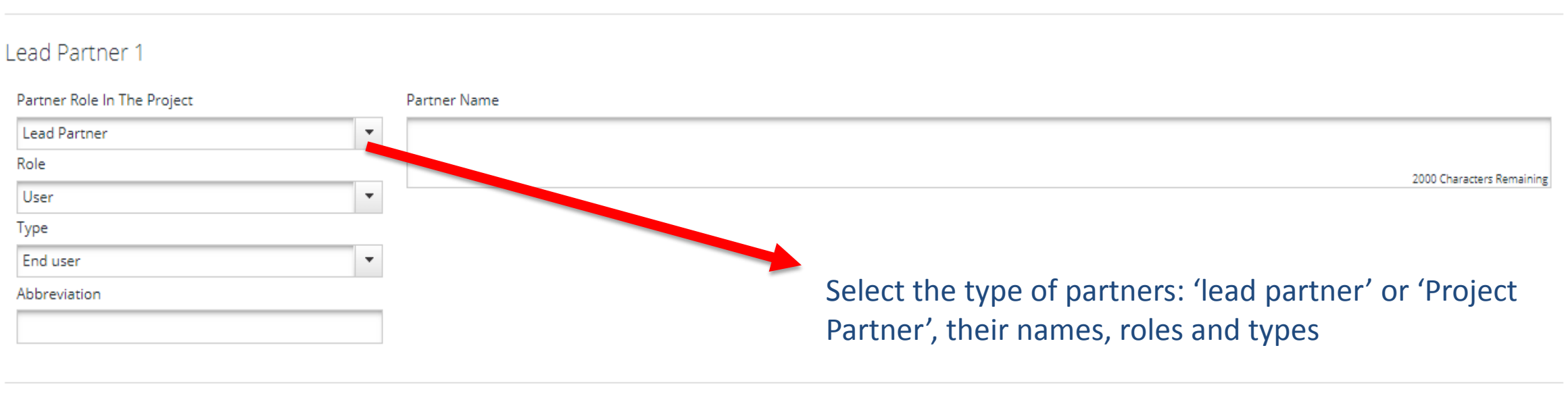
Add Project partners

Click on the ‘Partner’ tab above and then on ‘New Partner’



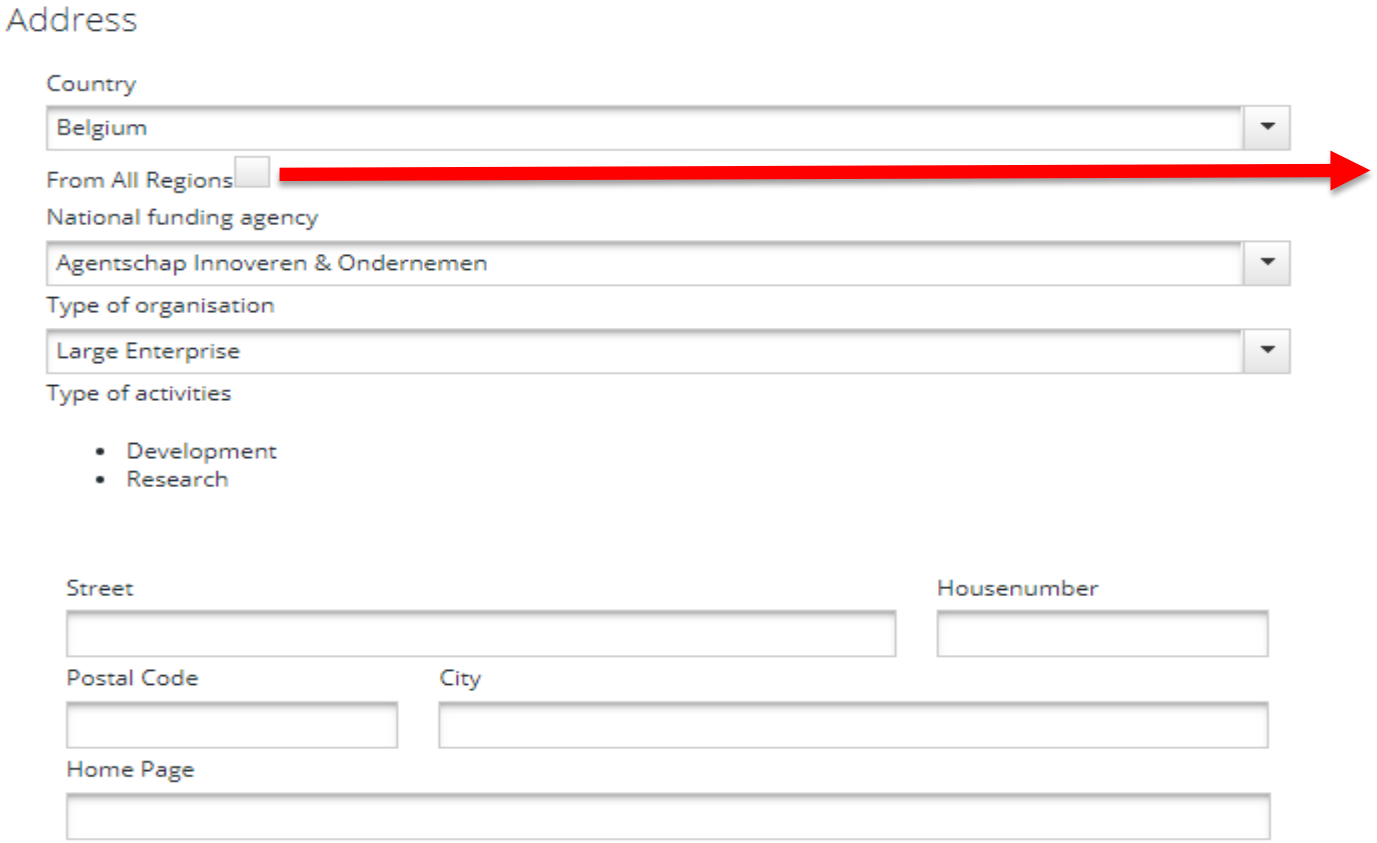
Add Project partners

- Project members are users who may access the proposal site and the contents of the project (they cannot modofy/submit anything)



Add Project partners

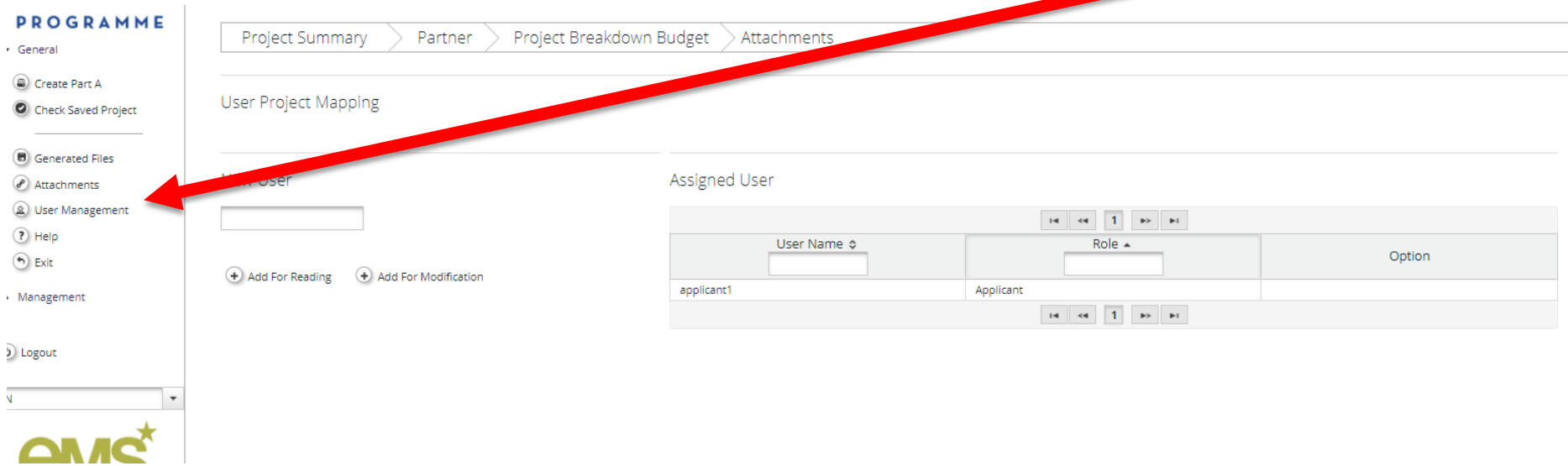
- Then select the country, National Funding Agency and Type of organizations



By selecting “All regions” all the EU 28 member states will also appear (pls note that beneficiaries from countries not participating in the call be part of the consortium through self funding but cannot have a key role in the project – see the guide for applicants)

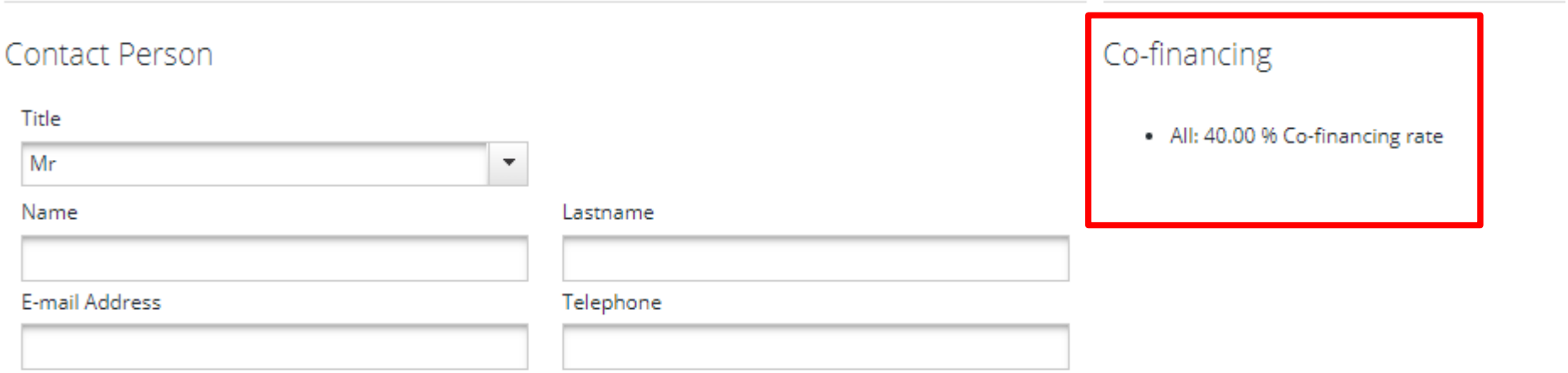
Save/invite Project partners

- Once you have saved the project partner, you can invite the project partner representative to accede the proposal (the same email address as the one used for the partner registration must be used). Invite the partner representative from “user management”



Project budget

The co-financing rate is always indicated and is specific to each country, National Funding Agency, type of organization and (for some NFAs) type of activity



Project Budget

NOTE! The first row in this table is used to enter the effort, not costs. (PM=Person Months)

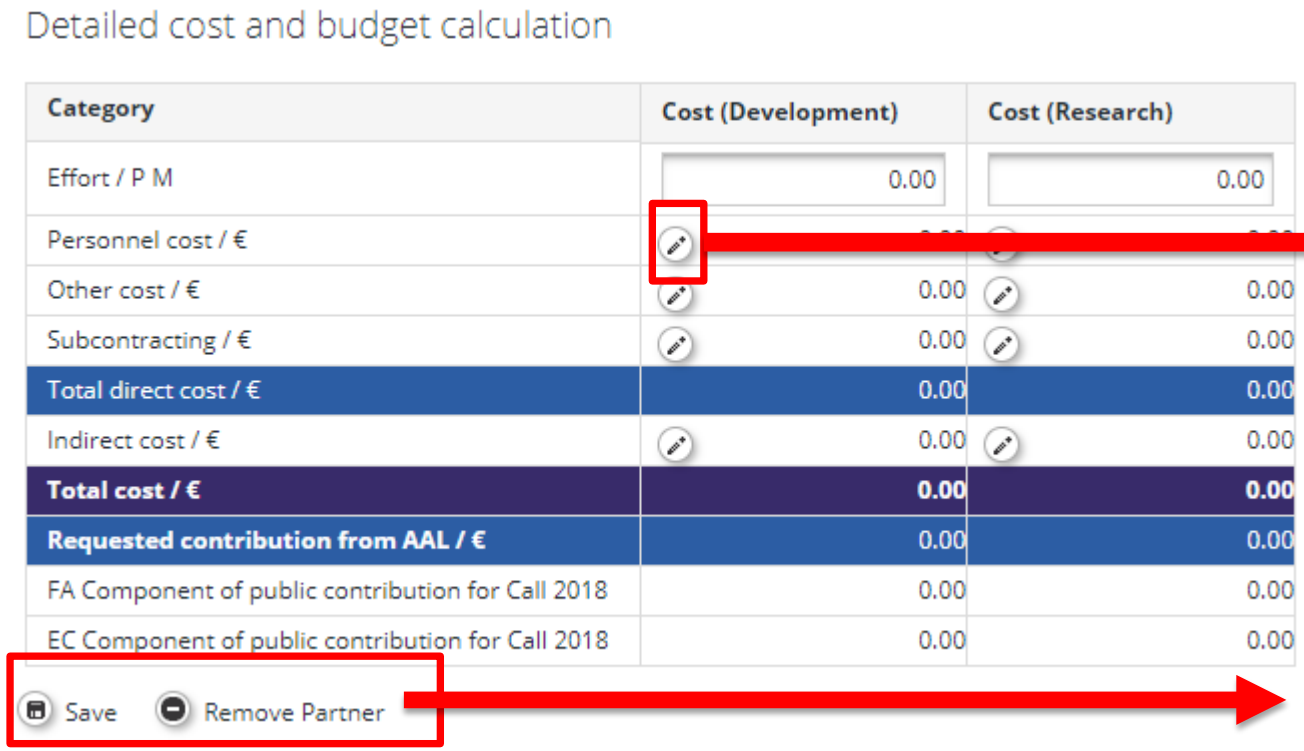
Detailed cost and budget calculation

Category	Cost (All)
Effort / P M	0.00
Personnel cost / €	0.00
Other cost / €	0.00
Subcontracting / €	0.00
Total direct cost / €	**0.00**
Indirect cost / €	0.00
Total cost / €	**0.00**
Requested contribution from AAL / €	0.00
FA Component of public contribution for Call 2018	0.00
EC Component of public contribution for Call 2018	0.00

Save Remove Partner

Project Budget

- You can enter the budget by selecting the dedicated category

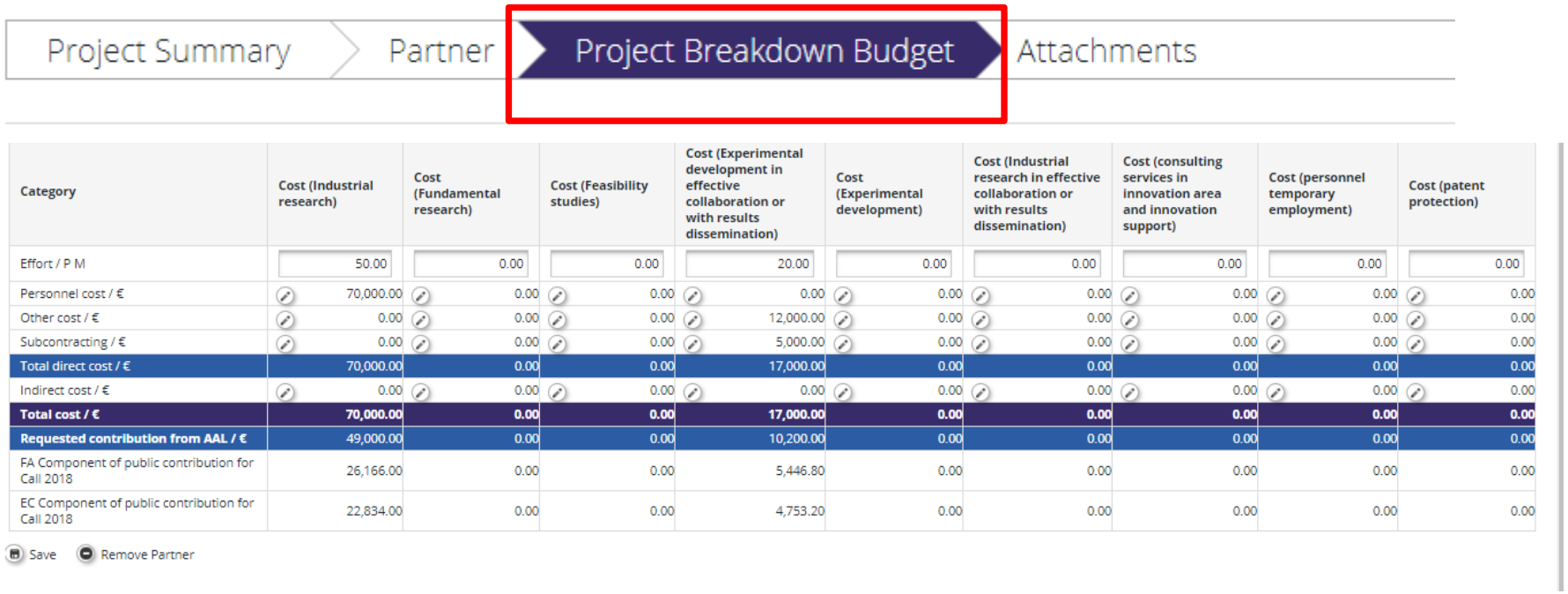


Click here to enter the budget

When done, you can save the partner or choose to remove it

Project submission

After saving the partner details and budget, the Project Breakdown Budget is available

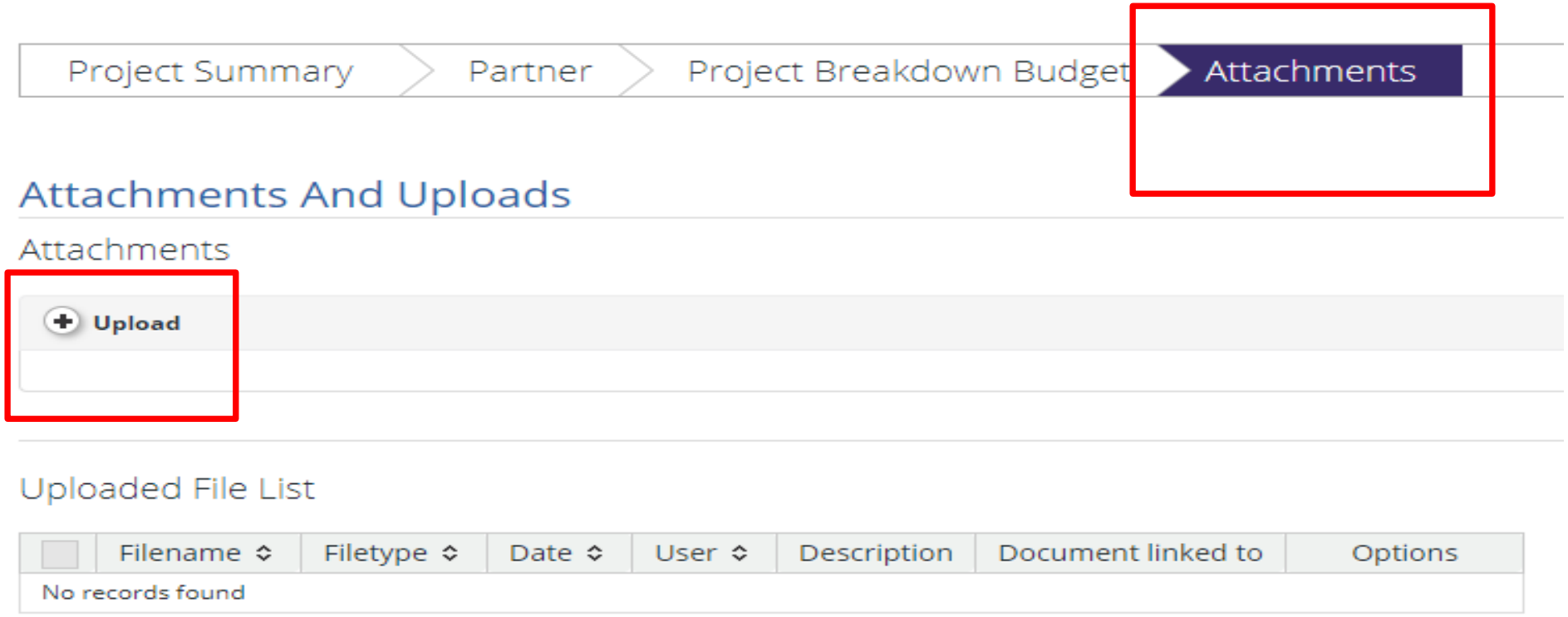


Category	Cost (Industrial research)	Cost (Fundamental research)	Cost (Feasibility studies)	Cost (Experimental development in effective collaboration or with results dissemination)	Cost (Experimental development)	Cost (Industrial research in effective collaboration or with results dissemination)	Cost (consulting services in innovation area and innovation support)	Cost (personnel temporary employment)	Cost (patent protection)
Effort / P M	50.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00
Personnel cost / €	70,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other cost / €	0.00	0.00	0.00	12,000.00	0.00	0.00	0.00	0.00	0.00
Subcontracting / €	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
Total direct cost / €	**70,000.00**	**0.00**	**0.00**	**17,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Indirect cost / €	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total cost / €	**70,000.00**	**0.00**	**0.00**	**17,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Requested contribution from AAL / €	**49,000.00**	**0.00**	**0.00**	**10,200.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
FA Component of public contribution for Call 2018	26,166.00	0.00	0.00	5,446.80	0.00	0.00	0.00	0.00	0.00
EC Component of public contribution for Call 2018	22,834.00	0.00	0.00	4,753.20	0.00	0.00	0.00	0.00	0.00

Save Remove Partner

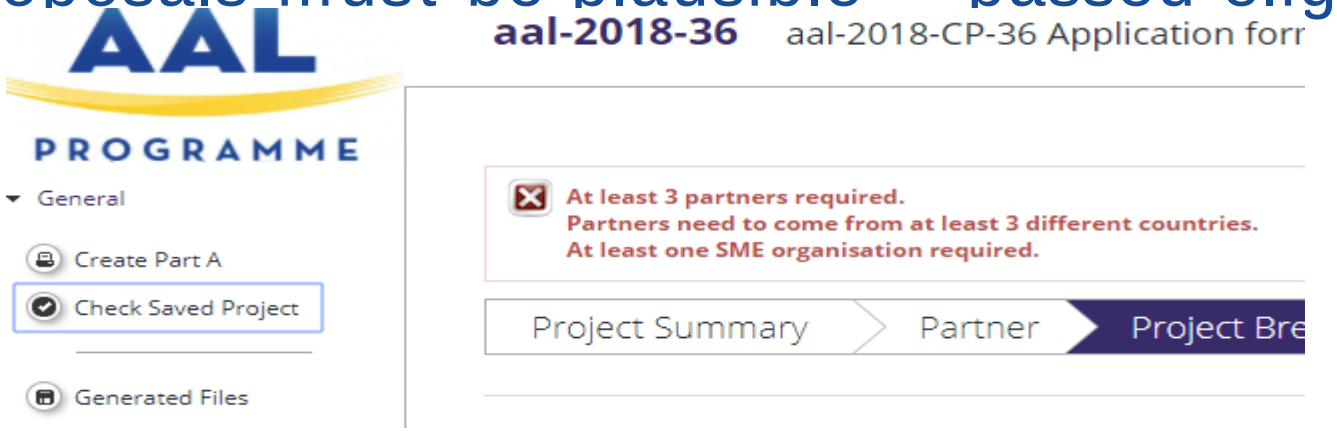
Attachments – Part B

- The ‘Part B’ should be uploaded under the ‘Attachment’ tab. The maximum length for Collaborative projects is limited to 30 pages. The limit is still to be confirmed for Small collaborative projects



Submission of the proposal

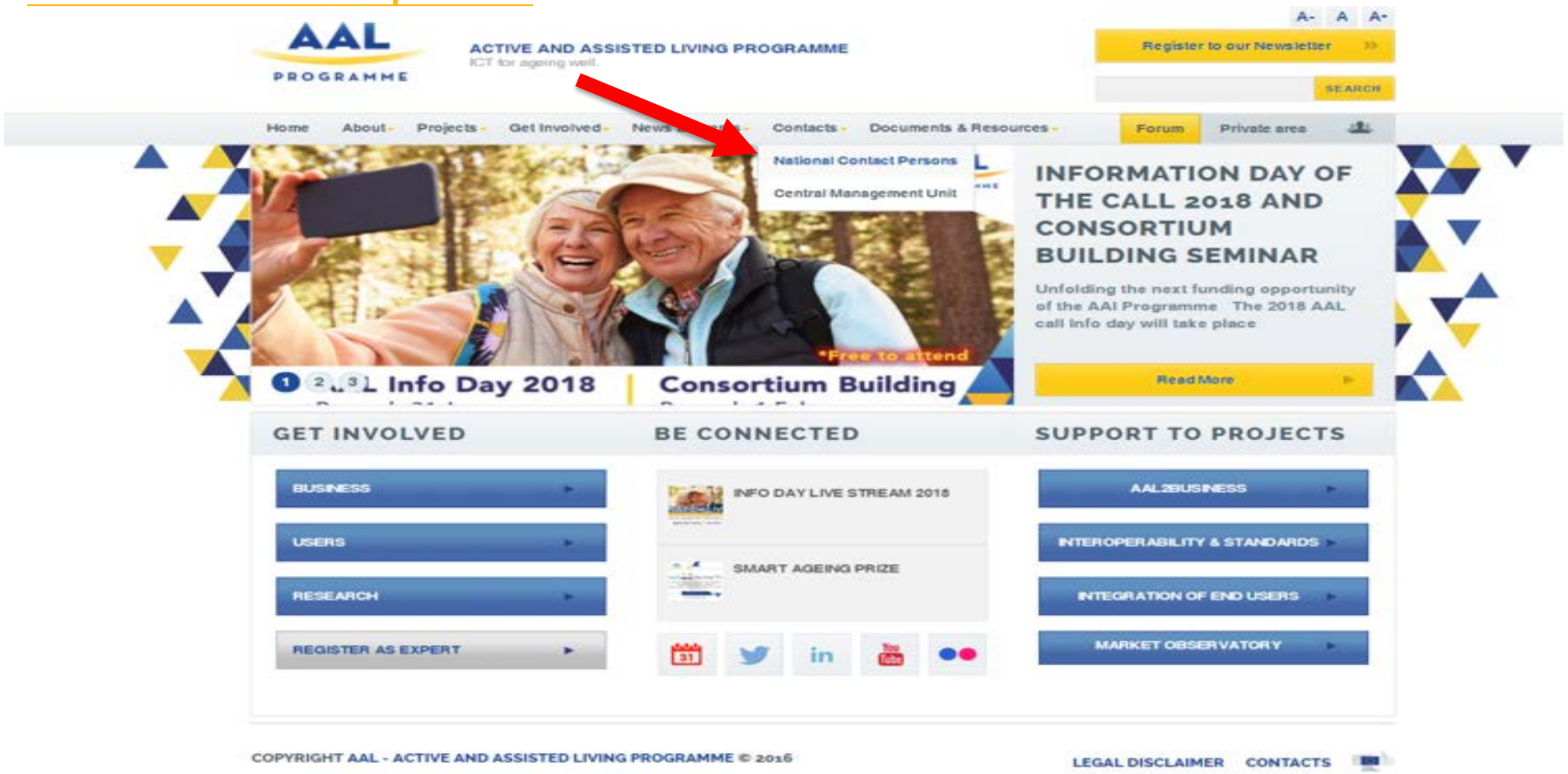
- Only the coordinator or a project member of the coordinating organisation is allowed to submit a project proposal.
- NB: a proposal can be saved as often as wanted. However, the proposal has to be submitted by the deadline mentioned in the call (dn't forget to submit!)
- Proposals must be plausible = passed eligibility check.



- Any questions about wrong processing, submission, misinterpretation shall be sent to call@aal-europe.eu.

Contacts

- www.aal-europe.eu



Good luck!

- Our Website:
  www.aal-europe.eu

- The AAL Forum website:
  www.aalforum.eu